



## 2009 Illinois Junior Golf Association

### POLICIES AND PROCEDURES

The following policies and procedures are in effect for all members of the Illinois Junior Golf Association and Mid-American Junior Golf Tour. Policies that vary by membership category, division or event format are indicated with a ⇨.

**PLEASE NOTE: The IJGA YDP DIVISION has a Mandatory Volunteer Policy unique to 6 to 11 year olds.**

**This policy can be found at the end of this document.**

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#### **AJGA RECOGNITION**

##### **⇨ PLAYING MEMBER DIVISION**

The American Junior Golf Association (AJGA) has awarded Performance Based Entry Recognition to 16 IJGA Events for the 2008 season.

##### Illinois State Junior Amateur Championship

- Champion (Boys) – 3 Tournament Exemptions
- Top 5 Boys – 2 Tournament Exemptions
- Top 10 Boys – 1 Tournament Exemptions

##### Chick Evans Junior Amateur Championship

- Champion (Boys) – 2 Tournament Exemptions
- Finalist – 1 Tournament Exemptions
- Semi-Finalist – 1 Performance Star

##### IJGA Girls Match Play Championship

- Champion – 2 Tournament Exemptions

- Finalist – 1 Tournament Exemption

### Champion (Boys/Girls) – 1 Tournament Exemption and Top 5 Boys – 1 Performance Star

- Tournament Players Series (3 events)
- CDGA Junior Amateur
- Medinah Shrine Junior Invitational
- Player of the Year Championship

## **CODE OF CONDUCT AND ETIQUETTE**

The IJGA takes great pride in the quality of its players, host facilities and the level of tournament experience it provides. In order to continue making IJGA tournaments enjoyable for everyone, the IJGA requires all members to adhere to a set of guidelines known as “The Code of Conduct”. Its purpose is to help IJGA participants truly become “Better People Through Junior Golf”. The Code of Conduct is to be followed throughout the junior’s membership.

### VIOLATIONS OF CODE OF CONDUCT

Any of the following actions by an IJGA member at an IJGA event, non- IJGA event, or toward another IJGA member anywhere, constitutes a violation of the IJGA Code of Conduct:

- Unsportsmanlike conduct, including abusive language, cheating, club throwing, disrespect to volunteers, officials or fellow competitors, or abuse of golf course property
- Not adhering to the IJGA dress code or dress code of the host golf course
- Use or association with drugs or alcohol, smoking or chewing tobacco products
- Conduct not becoming of an IJGA player, such as acting in anger or creating other distractions
- Physical abuse, threat of physical abuse or verbal abuse, slander or libel towards other players, parents, coaches, sponsors, host golf course staff or members, IJGA staff or volunteers in any medium

### PROCEDURE FOR CODE OF CONDUCT VIOLATIONS

As both the Illinois Junior Golf Association title suggests, the JUNIOR golfer is the association’s member and main constituent.

In situations regarding violations of the IJGA Code of Conduct, it is the policy of the IJGA to address all disciplinary communication directly with the IJGA member if that member has reached his/her 14<sup>th</sup> birthday. Parents or legal guardians will be copied on all written disciplinary communication with that member.

Disciplinary communication with a member that has not yet reached his/her 14<sup>th</sup> birthday, if rendered on site, will be immediately addressed to the member, and all efforts will be made by staff to address members under the age of 14 in the presence of a parent or legal guardian, where possible. If no parent or legal guardian is present, all communication, whether verbal or written, will be documented with that member's parent or legal guardian at the earliest suitable time.

It is the policy of the IJGA that IJGA staff in NO CASE will discuss any suspension, disciplinary action or penalty incurred by ANY member with anyone other than that penalized member and/or that member's parents or legal guardians.

### REPORTING OF CODE OF CONDUCT VIOLATIONS

Code of conduct violations must be either witnessed first-hand by a member of the IJGA Staff, or reported **by a member of an event's active field** within 72 hours of the close of competition of that event in order for the alleged violation to be investigated by staff.

### CODE OF CONDUCT VIOLATION PENALTIES

If a severe breach of the Code of Conduct occurs:

- A written report of the violation will be created by the Manager/Director of the division in which the alleged violation took place and forwarded to the IJGA Executive Director and Executive Committee for review. The report will include a staff account of the violation, any other violations to date, all other pertinent information, along with a recommendation from the Director to the Committee on that member's future status.
- The Executive Committee will have ten (10) days from the date of the report to decide on the status of that member. The member will then receive a copy of the Director's report, along with written notice of the Committee's decision.
- In the event of a suspension, the player will have the option to submit a written appeal of the Code of Conduct violation to the IJGA Executive Committee. This appeal must be received by the IJGA within ten (10) days of notification of suspension.

Membership will remain suspended until the member completes all steps outlined within the reinstatement policy.

### REINSTATEMENT POLICY

Players seeking reinstatement from IJGA suspension must:

- Submit written request for reinstatement and/or appeal to the IJGA Executive Director and Executive Committee within ten (10) days of notification of suspension.

- The Executive Committee will have ten (10) days from the date of the submission to consider any additional information provided by the member as it relates to their potential reinstatement. The member will receive written notice of the Committee's decision.

All decisions made by the IJGA Executive Committee shall be final. A player may only request reinstatement once during the calendar year of the suspension. Additional requests may be considered in conjunction with future year's application for IJGA membership.

A reinstated player that commits any additional violation of the Code of Conduct will be automatically suspended for the duration of the current IJGA season and may be suspended indefinitely.

Violation of the IJGA Code of Conduct may affect a player's eligibility for invitationals and postseason honors.

## **CODE OF CONDUCT/MEDIA RELEASE**

Membership in the IJGA signifies both the player and the parent/guardian understand and agree to adhere to the Code of Conduct. IJGA membership also signifies the player's agreement of the use of their name and likeness for publicity and promotional purposes under NCAA and USGA guidelines.

## **CREDIT CARD TRANSACTIONS**

If the IJGA has to reprocess a credit card transaction, there will be a \$25 Processing Fee assessed to the card holder.

## **DECIDING TIES**

### **⇒ PLAYING MEMBER DIVISION, IJGA**

In the event of a tie for 1<sup>st</sup> place in a REGIONAL event, a hole-by-hole playoff will be conducted until one side wins a hole. Ties other than 1<sup>st</sup> place will be broke by ***matching scorecards, as recommended by the USGA Rules of Golf\****.

In the event of a tie for 1<sup>st</sup>, 2<sup>nd</sup>, or 3<sup>rd</sup> place in ALL other stroke play events (TPS, OPENS, SPECIAL EVENTS, and CHAMPIONSHIPS), a hole-by-hole playoff for each place will be conducted until one side wins a hole. (In a stroke play competition, if a playoff is not feasible, matching scorecards, as recommended by the 2008-2009 USGA Rules of Golf will determine the winner.)

### **⇒ YDP DIVISION, IJGA**

In the event of a tie for 1<sup>st</sup> place in an 18-hole YDP event (12 & 13 year olds and 10 & 11 year olds playing 18-holes), a hole-by-hole playoff will be conducted until one side wins a hole. Ties

other than 1<sup>st</sup> place will be broke by ***matching scorecards, as recommended by the USGA Rules of Golf\****.

In the event of a tie for 9-hole events, ties will not be broken and scores will stand.

*\*Matching Scorecards - This procedure will first consider the best score for the last nine holes (this nine will be the back nine of the course played). If the tying players have the same score for the last nine, the winner will be determined on the basis of the last six holes, the last three holes, and finally the 18<sup>th</sup> hole. Should the tie still remain undecided thereafter, a hole-by hole count-back from the 19<sup>th</sup> hole shall be used to determine the winner. If all 18-hole scores are identical then duplicate prizes will be awarded.*

If a player, for any reason, leaves behind an award on-site, it is the player's responsibility to pick up the award from the IJGA Office or make future arrangements for the award to be brought to a future event. No awards will be shipped.

## **DISCONTINUANCE OF PLAY/PROTECTION AGAINST LIGHTNING**

The attention of all competitors in IJGA events is called to Rules 6-8 (Discontinuance of Play) and 33-2d (Course Unplayable). Players have the right to stop play if they think lightning threatens them, even though the Committee may not have specifically authorized it by a signal. In order to protect players and spectators, the IJGA requires all players to stop play immediately upon notification of a suspension due to a dangerous situation such as lightning.

Accordingly, the following Local Rule will be in effect at all IJGA tournaments:

When play is suspended by the Committee for a dangerous situation, if the players in a match or group are between the play of two holes, they shall not resume play until the Committee has ordered a resumption of play. If they are in the process of playing a hole, they shall discontinue play immediately and not resume play until the Committee has ordered a resumption of play. If a player fails to discontinue play immediately, he is DISQUALIFIED unless circumstances warrant waiving the penalty as provided in Rule 33-7.

Penalty for breach of Local Rule stated above: DISQUALIFICATION

To avoid any unnecessary disqualifications - stop play immediately, mark your ball and seek the nearest shelter area! All practice areas shall be closed during suspension for a dangerous situation until the Committee has declared them open for use.

The IJGA uses the following signals:

Discontinue play for a dangerous situation: One prolonged note of siren/horn.

All other types of suspensions: Three consecutive notes of siren/horn, repeated.

Resume play: Two short notes of siren/horn, repeated.

## **DRESS CODE POLICY**

The IJGA takes great pride in the quality of its players and host facilities. In order to continue to develop and expand the outstanding relationship that the IJGA has developed with their host facilities, the IJGA Membership must adhere to the IJGA Dress Code. Please note that the IJGA Tournament staff has the right to deem other attire to be improper, even if it does not appear in this list.

### IJGA Dress Code Policy:

- The dress code must be observed by all players, **as well as parents and spectators.**
- Spectators in violation may be asked to leave the facility.
- Players in violation will not be allowed to tee off.
- Should a host facility have a stricter dress code, its policy will take precedence.
- Questionable attire will be reviewed by the onsite Tournament Committee.
- Proper attire is required at all times at the host facility.

### Prohibited Attire:

- Tank tops and T-shirts.
- Shirts with offensive language or pictures.
- Shirts or hats with any alcohol, tobacco or drug references.
- Golf shoes with metal golf spikes.
- Slacks or shorts with holes, tears and/or frayed ends.
- Denim shorts, short shorts, cut-off shorts, gym shorts or jeans.
- Earrings (males).
- Body piercings.
- Tattoos (must be covered).

### Required Dress Code:

- Hats/visors must be worn with brim forward
- Males **MUST** remove their hats whenever indoors.
- Collared shirts must be worn and tucked in at all times. Fashion “mock-turtlenecks” are accepted.

- Women's fashion shirts without a collar are acceptable but must have sleeves.
- Slacks and shorts must be hemmed at the bottom and NOT frayed.
- Spikeless/non-metal golf shoes or clean, appropriate tennis shoes.
- Women's fashion shirts must not rise above the belt line at any time during the golf swing.
- Women's shorts or fashion/golf skorts or shorts must be no shorter than mid-thigh.

### SPIKELESS/NON-METAL SHOE POLICY

It is a requirement of the IJGA that all individuals participating in any IJGA sanctioned, sponsored or co-sponsored event wear "spikeless/non-metal" golf shoes. It is the sole responsibility of the IJGA member to make sure that he or she complies with this condition of competition by wearing the appropriate conforming shoes while playing in the event. Any competitor found in violation of this policy after making a stroke from their first teeing ground will be disqualified from the event.

### **ELECTRONIC DEVICES (INC. RANGE FINDERS)**

The IJGA prohibits the use of electronic devices, including range finders, cell phones, and personal music systems for all IJGA sanctioned events (devices used for medical reasons are allowed with prior consent from the IJGA staff). The IJGA categories such acts as major breaches of etiquette (see Code of Conduct Policy & 33-7 in the Rules of Golf).

### **ELIGIBILITY**

#### ⇒ **PLAYING MEMBER DIVISION, IJGA**

IJGA event entries are open to amateur golfers, ages 6 to 18 inclusive. The member's age as of August 15, 2009 will determine the age flight they compete in for the entire 2009 season.

18 year olds who turn 19 during the summer may apply for membership and compete in events up to their 19th birthday.

#### ⇒ **YDP DIVISION, IJGA**

A 13 year old who will be a freshman in High School has the option to move up from the Youth Development Program to the Playing Member Division.

### **END OF YEAR INVITATIONALS**

#### ⇒ **PLAYING MEMBER DIVISION, IJGA**

To be eligible for the Player of the Year Championship the member must have competed in at least 3 IJGA Sanctioned Point-Awarding Tournaments.

NOTE: In 2009, due to the Solheim Cup being contested at Rich Harvest Farms, consideration is being given to options for contesting "The Rog."

## ⇒ YDP DIVISION, IJGA

### 10-11 YEAR OLD INVITATIONAL QUALIFICATIONS

Any 10-11 year old male who has placed in the top four (4) at a YDP Playing Event (18-holes) is automatically qualified for the 10-11 Year Old Invitational Event, **provided that he has attended a YDP Clinic between the years of 2007-2009 (past two years).**

Any 10-11 year old female who has placed in the top two (2) at a YDP Playing Event (18-holes) is automatically qualified, **provided that she has attended a YDP Clinic between the years of 2007-2009 (past two years).**

*\*\*Only members who play 18-holes during the season will be eligible to qualify for the 10-11 Year Old Invitational.*

### 12-13 YEAR OLD TOURNAMENT OF CHAMPIONS QUALIFICATIONS

This event is held in memory of Dave Rowlands, a former IJGA supporter and volunteer.

Any 12-13 year old who places first at an IJGA YDP Playing Event (18-hole competitions only) is automatically qualified for the Dave Rowlands Tournament of Champions event held at the end of the IJGA season, **provided that they have attended a YDP Clinic between the years of 2007-2009 (past two years).** These eligibility criteria are applicable to both boys' and girls' divisions. Other 12-13 year olds will be invited based upon their accumulation of Player of the Year Points, at the discretion of the Director of Youth Programming and the Executive Director.

While there will be no entry fee associated with this event, all qualifiers will be required to formally acknowledge their invitation and intent to participate.

## FORMAT OF PLAY

### ⇒ PLAYING MEMBER DIVISION, IJGA

IJGA Tournaments are played at scratch, no handicaps, in Age Group Flights with Boys and Girls Divisions in each flight for most events.

- IJGA Playing Member Juniors: 14-16 Year-olds
- IJGA Playing Member Seniors: 17-18 Year-olds

Some events may have varying age requirements and not all events will have both Girls and Boys Divisions. Exceptions will be noted on the Tournament Information Page (TIP). Some premiere events may require non-exempt players to qualify into each Championship's starting field. Refer to these events for specifics.

### PARENT / JUNIORS

These tournaments are 18-Hole Team Stroke Play events. The field is divided into four divisions: Father/Son; Father/ Daughter; Mother/Daughter; and Mother/Son. These events are a collection of “pre-season” events held on Saturdays at IJGA host facilities. These events are intended to be events which allow IJGA members to get out and meet some the other members they will be competing against throughout the summer. Parent/Juniors also are good events to prepare for the upcoming season by familiarizing parents and members with the tournament process: registration, rules, scoring and etiquette. Tournaments will be filled on a first come, first served basis. 48 team max field size.

## REGIONALS

In 2009, the IJGA will host over 30 Regionals between the start of June and the second week in August. These events make up the bulk of the IJGA schedule. These events are 18-Hole Individual Stroke Play Competitions open to any male or female Playing Member. Regional events are great events for NEW members and/or members looking for experience for his/her upcoming high school golf season. There are four divisions within the event: Sr. Boys (17-18), Jr. Boys (14-16), Sr. Girls (17-18), and Jr. Girls (14-16). Players are competing for player of the year points. 120 player max field size.

## OPENS

These events are 18-Hole Individual Stroke Play Competitions. Opens are comparable to Regionals in that they are also 18-hole stroke play competitions open to any male or female IJGA Playing Member. Field sizes, and as a result, the level of Player of the Year points awarded to top finishers, are larger. There are four divisions within the event: Sr. Boys (17-18), Jr. Boys (14-16), Sr. Girls (17-18), and Jr. Girls (14-16). Players are competing for player of the year points. Tournaments will be filled on a first come, first served basis. 192 player max field size.

## SPECIAL EVENTS

Formats and field sizes vary. Please see the Tournament Information Page for each event for more information. Tournaments will be filled on a first come, first served basis.

## TOURNAMENT PLAYERS SERIES EVENTS (Invitation Only)

A TPS event is an invitation only event and is based upon the previous year’s achievements. The IJGA will host 3 Tournament Players Series events between the start of June and the first week in August. These events are 36-Hole Stroke Play Competitions, both rounds being played on one day. There are two divisions within the event: Boys (14-18) and Girls (14-18). Players are competing for far more player of the year points than an IJGA Regional or Open

Event. As with the IJGA Major Championships, AJGA Exemptions and Junior Golf Scoreboard recognition will be available to the top finisher in each division. NEW IN 2008 - Tournaments will be filled on a first come, first served basis, and are only open to those players on the TPS Exempt Players list. 99 player max field size.

## IJGA CHAMPIONSHIPS

The highest level of IJGA competition, the MAJORS are intended to highlight the best players in the IJGA while giving players in the respective events opportunities to gain EXEMPTIONS to American Junior Golf Association (AJGA) events. The ISJA and CEJA are open to boys 18 and under who are residents of the state of Illinois. The Girls Match Play Championship is open to any female IJGA Playing Member, filled on a first come, first-served basis. The Player of the Year Championship will be open to players based on their 2008 Player of the Year Points Ranking (minimum 5 events played to be eligible).

If a player is not EXEMPT from qualifying for the one of the Championship(s) listed as having qualifiers, he must attempt to qualify at only ONE of the qualifying sites. Qualifiers are open to IJGA members, BOYS only, 18 years and under. Number of qualifiers from each site will be determined based on the total number of applicants for the Championship. Qualifiers are filled on a first-come, first-served basis.

## ⇒ **YDP DIVISION, IJGA**

### 12 & 13 YEAR OLD BOYS AND GIRLS

IJGA YDP Playing events are 18-hole competitions played at scratch, no handicaps. There are separate divisions for boys and girls. In addition, girls will also have the option of playing in an 18-hole competitive division or in a 9-hole division which follows the same format for 10 & 11 year olds 9-hole division.

### 10 & 11 YEAR OLD BOYS AND GIRLS

Members in the 10 & 11 year old division play on executive 9-hole courses. There are separate divisions for boys and girls. All 10 & 11 year old members are given the opportunity to play 9 or 18 holes. In order to play 18 holes, members must meet a predetermined scoring requirement. All players must take a pass/fail rules quiz following the event, regardless of the number of holes played.

### 6 THROUGH 9 YEAR OLD BOYS AND GIRLS

IJGA YDP Playing events are 9-hole competitions played at scratch, no handicaps on par 3 courses. After the 9-hole competition is complete, players will take a pass/fail quiz on the rules, etiquette and traditions of the game. No awards are given based upon scores, however, any player who competes in an event is given a participation award and certificate for that day.

## **NON-MEMBER POLICY**

### **⇒ PLAYING MEMBER/YDP DIVISION, IJGA**

Please contact the IJGA office at 630.257.9806 to inquire about events open to non-members.

## **ON-SITE CHECK-IN AND TIME OF STARTING**

As a courtesy to fellow competitors, and to assure that events run as smoothly as possible, all players are requested to check-in at the IJGA Registration Desk upon arrival to the course. If no Registration Desk is available, please check in with the Starter. USGA Rule 6-3a provides: "The player shall start at the time established by the Committee." The penalty for Breach of Rule 6-3 is DISQUALIFICATION. However, it is a condition of ALL IJGA Conducted Competitions that if a player arrives at his/her starting point, ready to play, within five minutes after his/her starting time, in the absence of circumstances which warrant waiving the penalty of disqualification as provided in Rule 33-7, the penalty for failure to start on time is Loss of the First Hole in Match Play or Penalty of Two Strokes in Stroke Play instead of disqualification.

If a player arrives after five minutes of his/her starting time, that player will NOT be permitted to play in that tournament.

## **ON-SITE WAITING LIST**

If an IJGA member is still on the waiting list prior to the event, IJGA policy states that that member may come to the event site prior to the first tee-time and be placed on a "stand by" list. Please be advised that the "stand by" list will be decided on a first come-first serve basis and ONLY people who are officially on the waiting list PRIOR to the event will be allowed to fill in. There are NO on-site applications taken at IJGA events.

Please note that this policy has been instituted in the hope of benefitting our members who are willing to take the "chance" of getting into an "oversubscribed" event. At no time will the IJGA staff (full-time or interns) tolerate verbal abuse from parents or members who still do not get into the field. If such actions occur, the member may be prohibited from using the "stand by" policy for the remainder of the year.

## **PACE OF PLAY POLICY**

Rule 6-7 of the USGA Rules of Golf states: "The player shall play without undue delay and in accordance with any pace of play guidelines which the Committee may establish. Between completion of a hole and playing from the next teeing ground, the player shall not unduly delay play."

Note 1: If the player unduly delays play between holes, he is delaying the play of the next hole and the penalty applies to that hole.

Note 2: For the purpose of preventing slow play, the Committee may, in the condition of a competition (Rule 33-1) lay down pace of play guidelines including maximum periods of time allowed to complete

a stipulated round, a hole or a stroke. In stroke play, the Committee modifies the penalty for a breach of this Rule as follows:

First offense - One stroke;

Second offense - Two strokes;

Any subsequent offense - Disqualification.

The first group to start will be considered out of position if, at any point in the round, the group is taking more than:

13 minutes to complete a par 3, 15 minutes to complete a par 4 and 17 minutes to complete a par 5.

Any following group will be considered out of position if the group:

1) Falls one hole behind

2) Is taking more than the allotted time per hole to complete.

- Any group that fails to keep its position on the course will be alerted to the fact and requested to play at a faster pace.
- Monitoring will begin immediately and the time it takes each competitor to play each stroke will be recorded.
- Any competitor in a group out of position who takes more than 45 seconds to play a stroke on one occasion will be advised to that fact.
- If he/she exceeds the time limit on one more shot he/she will automatically incur a penalty of one stroke under Rule 6-7.

The timing of a competitor's stroke will begin when he has had a reasonable opportunity to reach his ball, it is his turn to play and he could play without interference by another person or another ball.

Except on the putting green, if a competitor has reached his ball, it is his turn to play and there are no distractions he will be allowed a few seconds to select his club after which the timing will begin. Thus, any time spent in walking backward or forward for measuring purposes will count as time taken for the next stroke. On the putting green, the timing will begin after the competitor has been allowed a reasonable amount of time to lift and clean his ball, repair his ball mark and remove loose impediments on the line of putt. Undue delay may occur between strokes. Accordingly, a competitor will be subject to penalty under Rule 6-7, even if he plays each of his strokes in less than the time allowed. As part of his responsibilities each IJGA official will be monitoring the Pace of Play of all groups. We sincerely request your cooperation. If all competitors will cooperate, each event will be a more pleasant experience for everyone.

⇒ **PLAYING MEMBER/YDP DIVISION, IJGA**

## CONTINUOUS PUTTING “RECOMMENDED PRACTICE”

What is Continuous Putting?

The first player in a group will putt until he/she has holed out (without marking and having his/her fellow competitor putt). The next player to putt in the group will do the same thing until all four (4) players have holed out. In other words, a player who putts and fails to hole out shall opt to continue putting until holing out.

Why is the IJGA “recommending” Continuous Putting?

The sole purpose of continuous putting is to improve Pace of Play. The IJGA Pace of Play policy states slow play results in the following:

First offense – one stroke penalty

Second offense – two stroke penalty

For subsequent offense – Disqualification

Rather than repeatedly assessing the above penalties to players for slow play, the IJGA would like to educate and offer advice to our members on ways to improve the pace of play at IJGA events. We realize that there are many factors that can affect the pace on a given day, however the bottom line is that slow play affects not only the players in the tournament, it also affects the IJGA Staff/Rules Committee, the host facility and parents of the players.

When will Continuous Putting be “recommended” for use?

YDP (ages 6-13) and Playing Members (ages 14-18):

IJGA YDP Playing Events

IJGA Regionals

IJGA Opens/Memorials

## **PLAYER OF THE YEAR POINT SYSTEM**

### **⇒ PLAYING MEMBER DIVISION, IJGA**

IJGA Players of the Year Awards will be presented at the conclusion of play at the Player of the Year Championship.

Flights include Junior Girls, Senior Girls, Junior Boys and Senior Boys.

**EVENT**

**POINTS**

**IJGA REGIONALS**  
(Junior and Senior Flights)  
(Boys and Girls)

90-70-55-40-25-10-9-8-7-6-5-4-3-2-1

**IJGA OPENS**  
(Junior and Senior Flights)  
(Boys and Girls)

120-90-80-70-60-50-45-40-35-30-25-20-15-10-5

**IJGA GIRLS' MATCH PLAY CHAMPIONSHIP**  
(Girls Only)

120-Qualifying Medalist,  
360-Champion,  
270-RunnerUp,  
180-Semi-Finalist and  
120-Quarter-Finalist  
60 – Match Play

**ILLINOIS STATE JUNIOR AMATEUR CHAMPIONSHIP**  
(Boys Only)

360-310-260-210-190-170-150-140-130-120-110-100-95-90-85-80-75-70-65-60-55-50-45-40-35-30-25-20-15-10  
5 pts each from 31<sup>st</sup> to T-50 place

**CHICK EVANS JUNIOR AMATEUR CHAMPIONSHIP**  
(Boys Only)

120-Qualifying Medalist,  
360-Champion,  
270-RunnerUp,  
180-Semi-Finalist,  
120-Quarter-Finalist  
90-Sweet Sixteen  
60- Match Play

**TOURNAMENT PLAYERS' SERIES (TPS)**  
(Boys and Girls)

240-190-170-150-130-110-100-90-80-70-60-50-40-30-20

**CDGA JUNIOR AMATEUR**  
(Boys and Girls)

240-190-170-150-130-110-100-90-80-70-60-50-40-30-20  
5 pts each from 16<sup>th</sup> to T-30 place

**PLAYER OF THE YEAR CHAMPIONSHIP**  
(Boys and Girls)

360-310-260-210-190-170-150-140-130-120-110-100-90-80-70-60-50-40-30-20

**TPS SWING BONUS**  
(Boys and Girls Players with the highest cumulative point totals for the TPS Series will be rewarded a bonus)

90-70-50-30-10

**IJGA 4/8 DIVISOR:** The IJGA utilizes a divisor system to determine the Player of the Year. Points are accumulated throughout the IJGA Season. The players point total is divided by 4, 5, 6, 7, or 8. This number is decided by the number of tournaments the player participates in. A junior playing in less than 4 or less events will have their point total divided by 4. A player playing in 4-8 events will have their point total divided by the corresponding number. There is a maximum divisor of 8, therefore any player playing in 8 or more events will have their point total divided by 8.

⇒ **YDP DIVISION, IJGA**

IJGA YDP Player of the Year awards will be presented at the conclusion of play at the YDP Dave Rowlands Tournament of Champions. Flights awarded will be 12-13 Boys and 12-13 Girls.

Points awarded for the top 5 finishers at YDP Playing Events are as follows (both boys' and girls' divisions):

90-70-50-30-10

Points awarded for the top 10 finishers at the YDP Dave Rowlands Tournament of Champions are as follows (both boys and girls divisions):

150-120-100-90-80-70-60-50-40-30

**POWERED GOLF CARTS AND CADDIES**

Players shall not use powered golf carts during IJGA events. No caddies will be allowed; pull carts are permissible, if not prohibited by the host course. (Players covered under ADA provisions shall contact the Manager of Tournament Operations regarding a cart request.) To request a cart, follow the procedures outlined in the IJGA ADA Cart Request form in the Policies section of [www.IJGA.org](http://www.IJGA.org).

**PRACTICE ROUNDS**

Practice rounds must be arranged with the host facility before the day of the event and are NOT included in any entry fees. All practice rounds are at the player's expense. Information regarding practice rounds will be available on the IJGA Tournament Information Pages.

**PUBLICITY, BROADCASTING & MEDIA COVERAGE**

The IJGA may arrange for media coverage and publicity for all of our sanctioned tournaments. By their application, each entrant consents to references to themselves and their play in such publicity. The cooperation of ALL players with authorized representatives of the media is required.

## **RULES**

Play will be governed by the 2008-2009 USGA Rules of Golf as approved by the United States Golf Association and the Rules and Regulations of the IJGA as detailed in the Policies sections of the Tour and Mini-Tour pages [www.IJGA.org](http://www.IJGA.org). All questions shall be settled by the onsite IJGA Committee, whose decision is final. Each year members will receive a complimentary copy of the current USGA Rules of Golf as part of the IJGA membership packet; members are encouraged to familiarize themselves with the Rules and carry the Rules booklet in their golf bags at all times. Ignorance of the Rules is no excuse for breaking them. If you have any questions on the Rules, contact the USGA, your local PGA Golf Professional, or the IJGA office for assistance.

## **REFUND POLICY**

Membership in the IJGA is non-refundable.

Juniors withdrawing from an IJGA Sanctioned Event before the Closing Date will receive their entry fee minus \$10 for YDP 9-hole Playing Events, \$15 for YDP 18-hole Playing Events, Regionals & Open events and/or minus \$25 for Special Events, TPS events & Championships (including their qualifiers), depending upon the type of event.

The Closing Date for ALL EVENTS is one week (7 days) prior to the day of the event. If a junior withdraws from an event within one week of the event, no refund will be issued, however those players or parents may fill out a Tournament Refund Request form provided by the IJGA, to be reviewed by the division's overseeing committee at the conclusion of each season. Refunds based on these requests will be decided on a case by case basis. Credit cards are automatically charged upon acceptance into an event.

## **REFUND POLICY (WEATHER-RELATED)**

Should severe weather, frost, or other circumstances beyond the control of the IJGA or a host facility result in closure of the facility before or during a tournament; the following procedure will be used:

### **⇒ PLAYING MEMBER/YDP DIVISION, IJGA**

The IJGA will remit a refund to event participants in the case that an event cannot be completed due to severe weather. The amount of the refund remitted shall be based on the associated costs of the administration of the event in question.

The IJGA defines an 18-hole stipulated round as completed when the same (9) nine holes of golf have been completed by all participants in a particular age/gender division.\* Individuals

representing the host facility and/or the IJGA have the authority to cancel or delay events due to weather conditions prior to the completion of (9) nine holes by all participants.

*The safety of our members in our number one priority!*

Refund eligibility will be determined by the Director the associated division.

*\*ALL TPS events, Special Events and IJGA Major Championship, as well as 9-hole and combined 9-and-18-hole events will be deemed complete at the authority of the On-Site Committee.*

## **SCHEDULES AND CONDITIONS**

Contestants will be notified of their acceptance and tee time(s) VIA E-MAIL, after the Closing Date of the event. Tee Times will also be posted on [www.IJGA.org](http://www.IJGA.org) approximately seven days prior to the event. Contestants who do not receive entry into events will be placed on a waiting list and be e-mailed a notification soon after the event's Closing Date. The IJGA reserves the right to alter any of the schedules and conditions herein. The decision of the IJGA Staff and/or on-site Committee, in any matter, shall be final.

## **SCORING**

The following procedures will apply and must be adhered to in all IJGA conducted competitions:

- The IJGA Starter will distribute an official IJGA score card to all competitors.
- You will exchange score cards with fellow competitors (in a clock wise manner or fashion) in your group.
- Begin keeping score on the hole where you begin play;
- Keep up with the number of strokes of the player whose score you are keeping, as well as your own;
- Verify his/her score verbally **at the completion of each hole** before you write it down;
- Record his/her score, and your own score, in the proper places on the official IJGA score card;
- Make sure all scores are correct and the card has been signed by both the player and the scorer.
- In stroke play, scorecards must be signed and attested in the official scoring area immediately following play by a IJGA Official.

When all scores have been posted on the official scoreboard and approved by the Committee, the results of the competition shall be deemed to have been announced and the competition officially closed.

## ⇒ **PLAYING MEMBER DIVISION, IJGA**

Scores are official when a player leaves the scoring area.

## ⇒ **YDP DIVISION, IJGA**

Volunteers will keep the official scores of players in YDP 6-9 and 10-11 Year Old Events.

Those members playing in 12-13 Year Old Events will be required to adhere to the rules of the Playing Member division.

## **SPECTATOR CARTS**

Spectator carts are not permitted on the course. ONLY spectators with a permanent and official Disabled Parking Placard/Sticker may rent a cart with the permission of the host facility. The on-site IJGA staff must approve cart rentals for disabled spectators prior to their use of a cart. Those approved must stay on the cart paths and designated areas and not give players any assistance. Please understand that letters from doctors or visible injuries will NOT warrant a golf cart WITHOUT the presentation of an official placard, however the IJGA staff will do their best to shuttle interested parties onto throughout the host site periodically throughout the day.

## **SPECTATOR POLICY AND GUIDELINES**

In golf, customs of etiquette and decorum are just as important as the Rules that govern play. It is appropriate for parents and spectators to applaud successful strokes, but in order to secure the spirit of the game, we ask parents, coaches and ALL spectators to please adhere to the following guidelines

Please note that if any of the following guidelines are perceived as broken by a IJGA official, the player may be subject to penalty. Please remember that spectating is a PRIVILEGE not a RIGHT.

Advice (Rule 8) is any counsel or suggestion which could influence a player in determining his play, the choice of a club or the method of making a stroke. In addition, any conversation between player/spectator may be construed as advice. This includes any conversation between player/spectator in their native language. In either instance, penalty for breach of this rule is two strokes. Players are responsible for the actions of their relatives and spectators in regards to this rule.

- Keeping the above statement in mind, keep your conversation with the player to words of encouragement as long as advice is not given. Be supportive of all players in the group/event.
- Spectators attend IJGA events at their own risk
- Spectators should stay on cart paths. In the absence of cart paths, we ask that spectators stay in the rough. Please stay off fairways, tees and greens.

- Spectators should stay one shot ahead of the group they are following. This allows spectators to follow errant shots and help identify where the ball comes to rest. Spectators are allowed to assist in the search for lost golf balls.
- The IJGA does not allow spectator carts except if the spectator has a permanent handicap placard. Disabled spectators must present their placard to the Tournament Director prior to getting a golf cart. Spectators will not receive a cart unless they have this official placard. Letters from doctors or visible injuries will not warrant a golf cart without a placard.
- Spectators should not give rulings. Please seek a IJGA rules official if the need arises. If a rules official is not around and a player is in doubt to a rules situation or has doubt as to procedure, the player may play a second ball under USGA Rule 3-3.
- Spectators are allowed to carry medicine, drinks, food, umbrellas, etc.
- Please turn off all cell phones while on the course at a IJGA event. Spectators in need of using a cell phone should proceed to the clubhouse are to conduct any phone call.
- The IJGA staff may assess a penalty based on the severity of the violation. If a serious breach has occurred, the spectator may be asked to leave the facility or the spectator may not be permitted to attend another IJGA event.
- For your personal safety, we ask spectators to exercise caution at all times. When inclement weather moves into the area, the IJGA will suspend play by sounding airhorns/sirens. Accordingly, you should seek shelter immediately. The IJGA staff will evacuate players from the course first, and then spectators.

#### ⇒ **PLAYING MEMBER DIVISION, IJGA**

Parents and spectators are of competitors in the Playing Member division are welcome, host course rules permitting.

All spectators must check in with a member of the IJGA staff and receive a spectator wristband.

#### ⇒ **YDP DIVISION, IJGA**

The IJGA has a no spectator policy for the 6-9 and 10 & 11 age groups of the Youth Development Program (YDP) at all YDP Playing Events. This policy encourages our younger participants to interact with each other, to learn the rules and etiquette of the game and to have fun while competing in a relaxed but supervised atmosphere. Only IJGA staff, official volunteers and host course personnel will be permitted on the course on event days.

Parents and spectators are welcome at the clubhouse and to observe on the 1st or 10th starting tees of the host course. There is a mandatory volunteer policy in place for each YDP member ages 6-11.

Parents of 12 & 13 year old members only will be allowed to follow and spectate at YDP Playing Events. All rules must be followed as in the Playing Member division.

NOTE: Spectators will be permitted on the course for the Dave Rowlands Tournament of Champions and the 10-11 Year Old Invitational Event held at the end of the season in August.

## **TOURNAMENT REGISTRATION**

To register online, follow these easy steps below:

- Go to [www.IJGA.org](http://www.IJGA.org) and log into your Players Club using your Players Club ID and Password.
- Click on the Tournaments tab to show the list of all tournaments available.
- Click on the name of tournament you wish to register for.
- Under Online Registration, click on the Register button.
- Fill out all needed information.
- Enter your credit card information.
- You will have the option of printing applications, please call the office for more details on printed applications, if needed. Please feel free to e-mail the IJGA with any further questions at the associated email address: [info@ijga.org](mailto:info@ijga.org).

## **WITHDRAWAL PROCEDURES**

### WITHDRAWAL PRIOR TO TOURNAMENT

If it becomes necessary for a player to withdraw from a tournament that they have been accepted to play in, he or she must:

Online Withdrawal (Suggested Method of Withdrawal)

1. Log into your Player's Club on [www.IJGA.org](http://www.IJGA.org) using your ID and Password.
2. Click on the Tournaments Tab at the top of the screen.
3. Under "Status", it will give you the option to cancel that tournament.
4. Click on Cancel to withdraw from that tournament and then click Cancel Registration on the next screen.
5. You will receive an e-mail informing you that your tournament WITHDRAWAL went through.

Phone Withdrawal (If access to the IJGA website is not available, please follow these instructions)

1. Call the IJGA or MAJGT office during Business Hours, Monday-Friday 8:30am-4:00pm to withdraw from the event. IJGA – 630.257.9806.
2. You will be transferred to the Administration Coordinator.
3. Have your IJGA Players Club ID and specify the tournament from which you would like to withdraw from.

4. Your WITHDRAWAL will be complete when you receive a confirmation e-mail from the IJGA staff.

### WITHDRAWAL DURING THE TOURNAMENT

All registered players for an event who do not complete a stipulated round during the event will be classified in one of the following categories:

**No Card** – Player began stipulated round and failed to turn in scorecard to appropriate IJGA staff. The player will be disqualified from the event and automatically removed from their next IJGA event. A No Card player will appear on the IJGA onsite and online scoreboard as a “NC”.

**No Show** – Player failed to withdraw from event and failed to show up on-site. The player will be disqualified from the event and automatically removed from their next IJGA event. A No Show player will appear on the IJGA onsite and online scoreboard as a “NS”.

## SUPPLEMENTAL POLICIES

### ⇒ **YDP DIVISION-ONLY POLICY, IJGA**

#### **MANDATORY VOLUNTEER POLICY FOR FAMILIES OF 6-11 YEAR OLDS**

One member of each YDP household (IJGA member ages 6-11) is required to volunteer a minimum of two (2) YDP events during the season. PLEASE NOTE: As no spectators are allowed at 6-9 or 10-11 year old division events, volunteers a) ensure the safety of all participants and b) ensure that IJGA staff are free to fulfill their duties in the administration of the event.

When registering a member for a specific tournament, parents/guardians will be given the option to choose one of two registrations/entry fees. If a guardian does not choose to or cannot volunteer for a particular event, a nominal \$7.00 additional fee will be charged for that event.

If a guardian does choose to volunteer, there will be no additional charge per tournament. Eligible volunteers are those family members over the age of 14 that share the same home address as the YDP member.

#### **What volunteering involves:**

Volunteer service may include, but is not limited to, walking with a group of YDP members during an event and keeping score, giving tips on proper golf etiquette and keeping up with the pace of play. Volunteers are not responsible for making rules decisions. Volunteers are also on-course to ensure a safe environment for the juniors and to inform staff of any emergency situations that may arise.

### **How to sign up for a shift:**

When signing up a specific tournament, the registrant will choose whether or not a parent/guardian will be volunteering for that event. Guardians choosing to volunteer will be placed a tournament database indicating the choice to volunteer. After the event's closing date, one week prior to the date of the tournament, those choosing to volunteer will receive their volunteer "tee-time" via email. The IJGA will do its best to assign the volunteer a tee time as close as possible to the associated member.

**Note** – Upon completion of the IJGA season, those families that have fulfilled the two (2) event volunteer service minimum will be eligible for a full refund of all additional fees charged throughout the season.

**Note** – Volunteers are NOT permitted to walk with an IJGA member in his/her own family.

**Note** – This policy DOES NOT APPLY to YDP members in the 12&13 year old age division as these events do not require the use of volunteers.

**Note** – Failure to volunteer when assigned a shift by the IJGA multiple times will result in the associated member being suspended from tournaments until a \$50 penalty fee is paid.